

# A SIMPLE CONVENIENT PRINT RELEASE SYSTEM

**RELEASE 2ME** 





### **Confidential**

Are you concerned about controlling access to confidential documents at the printer? If printouts are left in the printer's output tray or mixed with regular documents, sensitive information can be compromised. And duplicate jobs or print jobs sent by mistake can increase costs by wasting time, paper and toner.

Dispatcher Phoenix's Release2Me provides the solution. By holding your documents in queue until they are released at the MFP by an authenticated user, this easy-to-use Dispatcher Phoenix feature lets you control exactly when and where your documents are printed, safeguarding confidential information and reducing unwanted or duplicate printouts.

Since you only print out the documents you need, Release 2Me optimizes business productivity and helps companies reduce overall printing costs—a win-win solution for everyone.

#### **Reduce Costs**

No more wasted paper and toner. When documents are printed in error, paper and toner costs rise – straining budgets and reducing productivity. Release 2Me helps control print costs by allowing users to delete jobs right at the MFP, ensuring that unclaimed jobs are never printed out. Release 2Me can also be set to automatically delete any print jobs that are left unclaimed after a defined period of time. To save costs and address environmental concerns, print rules such as duplex printing can be enforced as well.

#### Improve Control

And all from your MFP panel. Now you have control over managing and customizing the print queue as it appears on your MFP panel. For example, you can make sure that print jobs from HR will only

appear on devices located in the Human Resources department. Or quickly identify jobs by customizing the queue to display additional information. Even delete unclaimed print jobs after a specific period of time. All easily customizable using Release2Me.

#### Increase Convenience

Print on your own terms. Giving you the flexibility you need, Release 2Me allows you to print out your documents anytime, at any printer you choose. You only go to a printer when you're ready to print out your document. And if a device runs out of paper or toner, just go to another MFP and access your print job there – no waiting, no hassle. You can also select print settings before your document is printed. Choose the number of copies to print, staple all pages, and more – right at the MFP.

#### **Speed Workflow**

Get started quickly. Dispatcher Phoenix's Release 2Me comes with a simple, predefined workflow that is easy to use with minimal set-up necessary. If advanced configuration is required to address specific business needs, this solution also provides individual tools that can be used to customize more complex workflows.



#### The Dispatcher Phoenix Family

Release 2Me is an optional feature of the Dispatcher Phoenix family of automated document workflow solutions from Konica Minolta, available in several versions to suit different needs.

#### Dispatcher Phoenix Foundations:

Perfect for small to mid-size business needs, with powerful features for scanning, routing and processing.

#### • Dispatcher Phoenix Professional:

 $Adds \,more\,document\,processing\,power\,and\,sophisticated\,tools\,for\,rules-based\,categorizing\,and\,distributing\,documents.$ 

#### $\bullet\, {\sf Dispatcher\, Phoenix\, Office:}$

This convenient bundle includes all important modules required for office document processing such as Covert to PDF / MS Office formats, Advanced OCR (Zone OCR), SharePoint Connector and the very useful Distribution Connector bundle which consists of connectors for the 4 most popular online cloud storage services Google Drive, One Drive for Business, Dropbox, Box and some additional destination connectors.



• All versions Include a **Workflow Builder** tool, an intuitive **Workflow Scheduler, MFP Integration** with visually enhanced display, **Document Indexing** and **Folder Browsing** at the MFP, and robust **Authentication** capabilities.

#### • Add-In Options:

Available for all editions, including forms processing, advanced OCR, barcode processing, redaction, advanced job routing, and much more.

#### Connectors:

Available for popular content management systems, including Workshare®, OnBase® by Hyland, Worldox® by World Software, Microsoft SharePoint®, Box®, Dropbox®, WebDAV, Microsoft OneDrive®, FilesAnywhere®, Konica Minolta's FileAssist, etc.



## **C**pnvenience

Dispatcher Phoenix Release2Me: The simple and secure way to print your documents. No more rushing to the printer to pick up your confidential documents. With Release2Me, your job is held in a print queue that can be accessed at any MFP in the workplace. It's a convenient, easy-to-use solution that addresses the security risk of documents left unattended, letting you decide which jobs to print and when and where to print them — ensuring that sensitive information is always kept secure without the need of a desktop printer.

Visit **bt.konicaminolta.in/dispatcher-phoenix** for more information on other Dispatcher Phoenix offerings.





